



**SOUTH MAIN STREET | BELMONT, NC**

**5PM-10PM**

**May 4<sup>th</sup> | May 18<sup>th</sup> | June 1<sup>st</sup> | June 22<sup>nd</sup> | July 4<sup>th</sup>\***

**(\*Wednesday, July 4<sup>th</sup> – extended vendor hours may be available for daytime festival)**

### ***FOOD/DRINK VENDOR APPLICATION***

To be considered as a vendor at the 2018 Belmont Friday Night Live – Summer Concert Series, please complete and sign application. Vendor space is limited. Our goal is to bring local vendors to the forefront to provide a unique community-oriented experience by ensuring variety. The Food/Drink vendors may include any entrée/meal, snack foods and/or beverages (non-alcohol). Submittal of application does not guarantee participation at Friday Night Live events. Once application is received we will notify you as quickly as possible.

#### **EVENT GUIDELINES:**

- Truck selections will be made on the basis of your provided menu and availability.
- Set-up must be complete by 4:30 pm. Space assignments will be completed by DBDA.
- Trucks must be open for sales and service from 5:00-10:00 pm (no early departures allowed)
- Trucks should be self-contained for water, electricity, lighting, etc. No electrical access will be provided.
- In the event of inclement weather, every effort will be made to continue the event. For a total wash-out prediction, DBDA will notify trucks of cancelation by 3:00pm on event day.
- All food items must be stored appropriately inside truck. Please do not pour grease or other contaminants on ground. Vendor must remove vendor trash
- Fee must be made at least two weeks prior to event. **NO ON-SITE PAYMENTS WILL BE COLLECTED!**
  - You may drop-off in person to Vicki Davis at Planning and Zoning Building or you may mail to Downtown Belmont Development Association PO Box 431, Belmont, NC 28012.
  - Payment may be made by check, cash, or credit/debit. Credit/debit payments will include vendor fee + payment procession costs.
  - Participation for any event is not confirmed (even if pre-approved) until payment is received.
  - Cancelations must be made a minimum of one week (7 days) prior to event to be refunded vendor fee.

***Checks should be made payable to: Downtown Belmont Development Association, Inc.***

[A \$30 fee will be charged for any checks returned for non-sufficient funds.]

#### **CHECK APPROPRIATE CHOICE(S):**

- Snack foods: cakes, popcorn, nachos, ice cream, etc. (small menu snack items) - \$100/concert
- Food Truck Vendor: hot dogs, sandwiches, BBQ, etc. (larger menu/non-snack items) - \$150/concert
- Downtown Belmont Vendor (half off vendor fee) must reserve space at least two weeks in advance.

#### **SELECT DATES YOU WOULD LIKE TO ATTEND:**

- Friday, May 4<sup>th</sup>     Friday May 18<sup>th</sup>     Friday, June 1<sup>st</sup>     Friday, June 22<sup>nd</sup>     Wednesday, July 4<sup>th</sup>



FOOD TRUCK/ VENDOR NAME: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE ZIP: \_\_\_\_\_

Business Phone #: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_ WEBSITE: \_\_\_\_\_

TRUCK or TRAILER: \_\_\_\_\_ SIZE OF TRUCK/TRAILER (feet): \_\_\_\_\_

- Please attach a photo of your truck/trailer and set-up.
- Please describe your booth set-up and any equipment outside of the truck or trailer.

\_\_\_\_\_  
\_\_\_\_\_

- Will you be using a generator?  Yes  No

If yes, what is the make/model of your generator? \_\_\_\_\_

Whisper-quiet generators such as the Honda EUi Series inverter models or equivalent are preferred. Vendors will be asked to turn off any excessively loud generators that are determined to interfere with the music or overall enjoy-ability of the event. No generators emitting excessive fumes will be allowed.

Provide a description of all your proposed menu items:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Note: Vendors may be inspected at any time by the Environmental Health Department or Fire Marshal to ensure compliance. Vendor fees will not be returned to any vendor found not to be in compliance and/or asked to discontinue sales. Vendor fees will also not be refunded for any reason outside of event cancelation.

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This agreement is made between the vendor named above and the Downtown Belmont Development Association, Inc. (DBDA) for the 2018 Friday Night Live- Summer Concert Series in Downtown Belmont, NC. The DBDA shall not be liable for failure to perform their obligations under this agreement if such failure is due to acts beyond their control including, without limitation, acts of God, acts of public enemy, acts of government, civil disobedience or other cause beyond the City of Belmont (City) and DBDA control.

Vendor agrees to participate in the event(s) indicated in this application understanding that if I, (or anyone in the represented group) fails to operate in a professional manner that space, participation fee and admittance to any future events including remaining Friday Night Events events may be forfeited.

Vendor acknowledges that submission of this application is not an indication of acceptance to participate as a vendor with the “Friday Night Live Concert Series” and that notification of such will be provided by event coordinators following application review.

Vendor further gives the City and DBDA permission to use vendor name, logo, and/or photographs taken at this event, for publicity purposes.

In submitting this application, I agree to abide by the event guidelines governing the “Friday Night Live Concert Series” and furthermore agree to indemnify and hold harmless the City of Belmont, Downtown Belmont Development Association, Inc. and affiliate staff, board of directors, sponsors, and volunteers in regard to all liability for any damages for personal property, loss of life, personal injury or theft of property that may sustained in connection with this event.

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Vendor signature

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Date

For more information, email [downtownbelmont@gmail.com](mailto:downtownbelmont@gmail.com) or call 704-901-2082.