



37 N. Main St.
P. O. Box 431
Belmont, NC 28012
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City of Belmont

Zoning Permit Application

Property owner(s): _____ **Lot Number** _____

Property address: _____ Parcel ID no. (six-digit): _____

Owner mailing address: _____

City, state, ZIP: _____

Phone: _____ Work/cell: _____

Subdivision or development name: _____

Applicant (if different from property owner): _____

Mailing address: _____

City, state, ZIP: _____ Phone: _____

Contractor: _____

Mailing address: _____

City, state, ZIP: _____ Phone: _____

Application for: New construction* Change in use Interior renovation Accessory building*

Swimming pool* Addition/expansion* Demolition/grading Sign* Other: _____

*A scaled site plan or plot plan must be submitted for these items.

Description of project: _____

Project cost: \$ _____

Number of bedrooms _____ (New SFD) Lot Coverage (maximum impervious) _____ %

Size of lot (sq. ft.): _____ Lot frontage: _____ Front setback: _____ Left side setback: _____

Right side setback: _____ Rear setback: _____ Htd. sq. ft. of house: _____

Accessory structure information (detached garage, utility building, pool, carport, etc.):

Size of bldg.: _____ by _____ Htd. sq. ft. of house: _____ Left side setback: _____ Right side

setback: _____ Rear setback: _____ Dist. from house: _____

Note: Dimensions in feet unless noted. Dimensions are critical and we need accurate measurements. Thanks.

Floodplain compliance

- Is there a stream on the property? Yes No If no, skip this section.
- Does project include a stream crossing? Yes No Culvert ___ Bridge ___ Other: _____
- Is property in a special flood hazard area? Yes No Panel: _____
- Is property in a floodway zone? Yes No
- Will project involve stream channel relocation? Yes No
- Are there any wetlands on project site? Yes No

A survey from a registered surveyor must be provided and must show the contour line of the base flood elevation (100-year flood plain), proposed building footprint, finished floor elevation (FFE) of lowest inhabitable floor, elevation of bottom of floor joist for lowest FFE, and any other information the city may need to comply with adopted FEMA floodplain regulations.

Grading compliance (if applicable)

Company/person responsible for land disturbing activity: _____

Address: _____

Phone: _____ Cell: _____

Size of disturbed area (specify square feet or acres): _____

A grading plan must be attached.

Checklist of basic plan elements (other items may be required):

- Survey with contours (existing and proposed); proposed clearing limits, drainage structures, culverts, etc.
- Narrative explaining construction timeline
- Approved Gaston County sedimentation and erosion control permit

Please note: If the project is located in a water supply watershed protection district, or if the area of disturbed land exceeds one acre, we may require additional material to be submitted. Contact the planning department for more information.

By signing below, I agree to conform to all applicable city ordinances and zoning regulations. I also agree to obtain a building permit from Gaston County (if required), and to construct to the specifications of plans submitted and to building code standards regulating such work. I hereby affirm that the above information is accurate and correct to the best of my knowledge.

Signature of applicant: _____ Printed name: _____

Date: _____