

BELMONT

MAIN STREET

Board Meeting Minutes
Belmont City Hall
September 13, 2016
7:30 AM

Board Members present:

<input checked="" type="checkbox"/> John Church	<input checked="" type="checkbox"/> Jonathan Taylor- Chair	<input checked="" type="checkbox"/> Christina Moose
<input checked="" type="checkbox"/> Cynthia Ruen	<input checked="" type="checkbox"/> Julie Seligman	<input checked="" type="checkbox"/> Doug Gadd
<input checked="" type="checkbox"/> Ryan Schrift	<input type="checkbox"/> Shelley DeHart	<input type="checkbox"/> Ted Hall
<input type="checkbox"/> Bob Clay	<input checked="" type="checkbox"/> Adrian Miller (SDH alt.)	

Staff present: Vicki Davis - Downtown Director, and Melissa Lockamy - Planner

1. Chairman Jonathan Taylor stated that traffic is causing the delay in arrival of some members. Meeting started with non-action item #4, Façade Enhancement Grant update. Cynthia Ruen and Vicki Davis informed board that the new policy in processing applications is now in place. Ms. Davis will conduct the initial review of façade grant applications for project eligibility and to ensure that all applicants are considered to be in good standing with the City prior to forwarding to design committee. Status update: application 2016.06 is currently on hold as incomplete. Funding totaling \$2469.50 for applications 2016.08 and 2016.09 was approved by city council at their September 6, 2016 meeting.
2. Additional members arrived and a quorum was reached. Doug Gadd made a motion to approve the minutes of the August 2, 2016 meeting. Christina Moose seconded the motion which then passed by unanimous vote.
3. Committee Updates –
 - Promotion Committee – Christina Moose stated committee is working toward a weekend long series of events surrounding Jazz in the Park in the spring of 2017. The idea is to incorporate art/music during the day to draw people into stores. Upcoming events include: Boo Bash-October 22, Shop Small Saturday-November 26, and the Christmas Village-December 9.

Organization Committee – Julie Seligman and Vicki Davis have been working together to give this committee direction moving forward.

Economic Restructuring - John Church informed the board that the economic restructuring committee continues work on downtown parking analysis with Vicki Davis. Mr. Church

also updated the board on the business incubator (architect hired, board operating, anticipated opening 2017), and the Belmont Trolley (seeking architect to design pavilion).

4. See item #1.
5. Wayfinding Sign Update – Staff is seeking quotes for the district banners.
6. Staff report – Vicki Davis is meeting with committee chairs to formulate annual work plans that will ultimately be presented to city council.
7. Other business – Jonathan Taylor informed board that the new ABC board has met three times and is currently debating and studying location options.

Having no other business, Adrian Miller motioned to adjourn, motion seconded by Doug Gadd and unanimously approved.